

Apprenticeship Application Form



First Name	Middle Name	Last Name	Seta Reference

Address		Date of Birth	
		Gender	
		Age	
Postcode		NI Number	
Telephone		Full Driving Licence	Yes No
Mobile		Provisional Driving Licence	Yes No
E-mail Address		Car Owner	Yes No

Education

School / College / University	Start Date (Month/Year)	End Date (Month/Year)

Qualifications

Subject	Qualification Type <small>e.g. GCSE, NVQ, BTEC, Functional Skills</small>	Predicted Grade	Achieved Grade	Date Achieved

Prior Engineering Learning e.g. Engineering Level 2, Level 2 Performance Engineering Operations. Please quote the full qualification title.

From		To	
Qualification		Level	
Units Covered			
From		To	
Qualification		Level	
Units Covered			

Work Experience / Volunteering

Please describe in detail.

Employer / Duties	Date From	Date To
Name		
Duties		
Name		
Duties		
Name		
Duties		

Career Objectives

Why are you interested in pursuing an apprenticeship in engineering?

Personal Statement

Please provide a personal statement (300-500 words) detailing your interest in engineering, any relevant experiences that have prepared you for this apprenticeship, and what you hope to gain from and contribute to our programme.

Please include the following: Your motivation for choosing engineering and this apprenticeship. Any academic project or extracurricular activities that demonstrate your skills and interests. Personal qualities that make you a good candidate for this opportunity. An explanation of how this apprenticeship aligns with your long-term career objectives.

Apprenticeship Preference

(Please indicate all apprenticeship roles you would consider – scan the QR Code for more information)



Apprenticeship Main Type	Sub Category	Yes/No
Advanced Engineering Apprenticeship L3	Fitting	
Advanced Engineering Apprenticeship L3	Maintenance	
Advanced Engineering Apprenticeship L3	Fabrication and Welding	
Advanced Engineering Apprenticeship L3	Engineering Design/Quality Assurance - Office based	
Advanced Engineering Apprenticeship L3	Machining/CNC/Toolmaking/Die Maintenance	
Advanced Engineering Apprenticeship L3	Safety, Health and Environment	
Advanced Engineering Apprenticeship L3	Technical Support - Office based	
Higher Apprenticeship L4	Improvement Practitioner	
Higher Engineering Apprenticeship L4 Candidates must have A' Level Engineering or an Engineering Level 3 Qualifications	Manufacturing/Maintenance	
Higher Engineering Apprenticeship L4 Candidates must have A' Level Engineering or an Engineering Level 3 Qualifications	Process Lead	

Aptitude Test Scores - Engineering (To be completed by Seta)

Mechanical Reasoning		Principles of Measurement	
Electrical Principles		Spatial Relationships	
Information Technology		Literacy	
Numeracy		Overall Score	

Aptitude Test Scores - Maths test

Overall Test Score		GCSE Maths Grade	
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This section is part of the application, but is not shared with employers

Seta Limited is committed to protecting your right to privacy. The information you provide will be kept on a Seta database and will be used for recruitment purposes. All information supplied will be held in the strictest confidence.

Where did you hear about us (Tick all that apply)?

School Assembly		Seta Open Event		Connexions	
School Careers Event		Facebook/Twitter/LinkedIn		Relative/Friend	
Staff at School/College		National Apprenticeship Website		Work Experience	

Are you applying for an apprenticeship with a specific employer? If so, which company are you applying to?		
Specific Vacancy Reference Number (if applicable)		
Are you happy for Seta to forward your details to other employers?	Yes	No
When are you available to start an apprenticeship - Immediately or June – September?		
Please provide a school/college/university/employer contact name, number and email address for someone that is able to give you a current reference.		
Please let us know any dates that you will not be available for interviews		

Eligibility (please tick where appropriate)

I am normally and lawfully, a resident in the UK and have been for at least the last 3 years

I do not hold a qualification at Level 4 or above

I am not currently on any other government funded training

If you are not in education, employment, or training please tell us why

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Equal Opportunities

Seta Limited operates an Equal Opportunity Policy with regard to applications for apprenticeships and will consider all applications on their merits, irrespective of their age, disability, gender, race, religion/beliefs of sexual orientation.

We are required to collect the following information for government statistical purposes.

Equality and Diversity

Gender Male Female Other Prefer not to say

Ethnicity

We are required to collect the following information for government statistical purposes.

- | | |
|--|---|
| 31 English/Welsh/Scottish/Northern Irish/British | 41 Bangladeshi |
| 32 Irish | 42 Chinese |
| 33 Gypsy or Irish Traveller | 43 Any Other Asian Background |
| 34 Any Other White Background | 44 African |
| 35 White and Black Caribbean | 45 Caribbean |
| 36 White and Black African | 46 Any other Black/African/Caribbean Background |
| 37 White and Asian | 47 Arab |
| 38 Any Other Mixed/Multiple Ethnic | 98 Background Any Other Ethnic group |
| 39 Indian | 99 Prefer not to say |
| 40 Pakistani | |

Rehabilitation of Offenders Act 1974

Information disclosed will not necessarily prevent you from studying this course of your choice. However, if you have previous unspent convictions that you do not disclose and this is discovered you may be refused a place or asked to leave the course.

Have you ever been convicted of a criminal offence, or been made subject of an Order, civil or criminal, made by a Court of Law, involving offences against the person, property, children, or the handling of money?

Yes No

Equality Act 2010

The Equality Act 2010 defines a disability as "A physical or mental impairment that has a substantial and long term effect on a person's ability to carry out normal day-to-day activities". Would you class yourself as having a disability as defined under the Act?

- | | |
|---|--|
| 01 Visual impairment (including Colour blindness) | 07 Mental ill health |
| 02 Hearing impairment | 08 Temporary disability after illness (eg. accident) |
| 03 Disability affecting mobility | 97 Other |
| 04 Other physical disability | 98 No Disability |
| 05 Other medical condition (eg. Asthma diabetes epilepsy) | 99 Not known/information not provided |

Learning Requirements

If you select parts 0,11,11a - Evidence will be required in the form of a medical certificate/statement.

- | | |
|---------------------------------------|---------------------------------------|
| 0 Dyslexia (Impaired ability to read) | 98 No learning difficulty |
| 11 Dyscalculia (number dyslexia) | 99 Not known/information not provided |
| 11a Dyspraxia (lack of co-ordination) | |

Support Needs	Yes	No
Do you need support with Maths, English or ESOL?		
Do you have a learning difficulty/ disability/ health problem/ any illness that affects your learning		
Do you have a Local Authority Education Health & Care Plan / EHCP?		
Are you entitled to special exam arrangements e.g. separate room / reader?		

If yes to any of the above, please give details including date of EHCP or most recent annual review.

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If under 19 years of age, please ensure that Parent/Guardian details are completed.

Parent / Guardian Name	
Parent / Guardian Address	
Parent / Guardian Postcode	
Parent / Guardian Telephone Number	
Parent / Guardian Email address	

Applicant Declaration - please ensure that the box below is ticked otherwise we can not progress your application.

By ticking this box I certify that the information which I have given is correct to the best of my knowledge. I understand that it will be processed by computer and used in accordance with the registrations made by Seta Limited under the terms of GDPR. I agree that the information on this form may be passed to prospective employers and other organisations directly associated with funding education support and guidance.

Please email your completed application form to [**Apprentice.Applications@seta.co.uk**](mailto:Apprentice.Applications@seta.co.uk)

If you have any queries regarding your application, please email Apprentice.Applications@seta.co.uk or call us on 0191 4162860.